# Sales Coordinator – Home Delivery (HD)

Male & Female Candidate with pleasant personality, good communication skill, willing to work in field and should have basic computer knowledge.

# Position vacant: 1

Job Location: South Delhi (#231, Ground Floor, Satya Niketan, Moti Bagh-2, New Delhi – 110021)

Work experience: 0 to 1 Year (Direct Sales Experience is most preferable)

# Qualification: Graduation or MBA

Age: 24-28 Years

# Special Skills:

- Two-wheeler license is must (Four-wheeler license is preferable).
- He/ she should be comfortable to go door to door and drive scooter on field.

### Salary: 3.5 to 4 LPA

### Job Responsibilities:

- Development of sales in an assigned area working door to door using company's scooter through Yakult lady
- To practically learn the functioning of Yakult lady by doing propagation.
- To do recruitment activity on regular basis for recruiting Yakult ladies on field.
- To be able to support and involve in Centre staff to handle Centre operations.
- Training & motivating Yakult Ladies
- Delivering of product to customers in absence of Yakult Ladies.
- Sales promotion in small retail stores, residential localities, schools, offices etc.
- To give training to Yakult Ladies for field work and customer handling
- To provide Internal Support administratively for back-office operations in a center.
- To coordinate with Yakult Ladies for specific requirement, promotion material, petty cash and uniform etc.
- To maintain daily logbook of vehicles.
- To assist in promotional & PR activities in schools, gym, commercial places.

### **Other Benefits: - Apart from salary**

- 1. Medical insurance and accidental insurance
- 2. Incentive as per performance
- 3. Mobile reimbursement as per policy
- 4. Rs. 150/- DA
- 5. Local conveyance as per policy